

## Application Form of MUST Institutional User Library Card

Information	
<b>Institution Type :</b>	
<input type="checkbox"/> School <input type="checkbox"/> Hospital <input type="checkbox"/> Business <input type="checkbox"/> Community <input type="checkbox"/> Other_____	
<b>Institution Name :</b>	
<b>Contact Name :</b>	
<b>Mobile No. :</b>	<b>E-mail:</b>
Remarks	
<ul style="list-style-type: none"> <li>◦ Each Institutional User can apply 3 Library's Borrow Cards.</li> <li>◦ Borrowing privilege: 3 items (except theses and dissertations of MUST).</li> <li>◦ Borrowers are responsible for returning their loans on or before the due date. Otherwise an accumulated fine will be calculated on a daily basis of MOP2.00.</li> <li>◦ If a loan item is damaged or lost, the user must pay for a replacement cost according to MUST Library Circulation Rule.</li> <li>◦ If the Library's Borrow Card damaged or lost, should pay MOP100.00 for re-issuing.</li> <li>◦ The overdue fines or replacement cost must be cleared before the next borrow.</li> <li>◦ The period of External User Library card is 2 years. A renewal application should be requested in 30 days before the expired date.</li> <li>◦ Users should agree to abide by the rules and regulations laid down by the MUST Library.</li> </ul>	
Agreement	
<b>Applicant</b> <input type="checkbox"/> agree all the above mentioned remarks <b>Sign :</b>          <b>Date :</b>	<b>MUST Library</b> <input type="checkbox"/> approval <b>Sign :</b>          <b>Date :</b>