Regulations on the Use of the Mini Theater N404

1. Mini Theater is used for teaching and studies, general education and other activities.

2. Currently enrolled students and currently employed faculty members/staff have access to the Mini Theater with a MUST campus card.

3. Method of Application: Fill out the request form at the 1F Circulation Services Counter.

4. Rules:
   A. Minimum number of users is 6 per request, and maximum is 20.
   B. A loan period is 3 hours, with no renewals.
   C. Please arrive at the 1F Circulation Services Counter on time, and then librarians will open the door and turn on the devices for you.
   D. Reservations will be cancelled if you are 15 minutes late. New use should be requested again and another waiting group of users may use the theater.
   E. All the patrons in one group should come together to ensure the full use of this theater.
   F. Please cooperate when librarians check the theater 5 minutes before the deadline, in order not to affect the next users.
   G. Multimedia materials and equipment should be properly used. Please inform the librarian if there is any malfunction. Do not try to repair it yourself, or you will be responsible for the damages.
   H. The use of mobile phones is not permitted. No eating, drinking, smoking, loud talking or other harassment is allowed.
   I. When you are finished using the mini theater, please inform the librarians.
   J. The Library retains the right to interpret any case that may arise which is not included in the rules.

University Library
Revised on: 10th April, 2013